

SUMMARY OF BUDGET
REQUIREMENTS
2007 - 2008

DEPARTMENT SENIOR CITIZEN HOUSING
DIVISION 831 SENIOR CITIZEN HOUSING

FUND 580 SENIOR CIT HOUSING

I APPROVE THIS ESTIMATE OF REQUIREMENTS FOR 7-1-07 THRU 6-30-08
AND PRESENT MY REQUESTS FOR APPROPRIATIONS.

DEPARTMENT HEAD: 

ACCT NO	CLASS	EXPENDED 04 05	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
	ORDINARY RECURRING EXPENSES					
	PERSONAL SERVICES					
706 00	SALARY & WAGES PERM EMPLOYEES	\$ 108,646	\$ 38,716	\$ 1,000	\$ 3,750	\$
710 00	FRINGE BENEFITS	57,805	22,455	500	2,250	
726 00	GRANDVIEW NET ADJUSTMENTS	0	1,251-	0		
	TOTAL PERSONAL SERVICES	\$ 166,451	\$ 59,920	\$ 1,500	\$ 6,000	\$
	SUPPLIES AND MATERIALS					
728 00	OFFICE SUPPLIES	\$ 594	\$ 631	\$ 0	\$	\$
730 00	POSTAGE	0	492	0		
757 00	OPERATING SUPPLIES	17,077	14,702	11,800	11,000	
783 00	AGRIC & HORTIC SUPPLIES	89	376	500	500	
	TOTAL SUPPLIES & MATERIALS	\$ 17,760	\$ 16,201	\$ 12,300	\$ 11,500	\$
	CARRIED FORWARD	\$ 184,211	\$ 76,121	\$ 13,800	\$ 17,500	\$

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FUND 580 SENIOR CIT HOUSING

ACCT NO	CLASS	EXPENDED 04 05	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
	BROUGHT FORWARD	\$ 184,211	\$ 76,121	\$ 13,800	\$ 17,500	\$
	CONTRACTUAL SERVICES					
801 00	PROFESSIONAL SERVICES	\$ 1,490	\$ 13,300	\$ 2,020	\$ 2,400	\$
818 00	CONTRACTUAL SERVICES	41,485	60,052	47,540	47,430	
818 01	CONTR SERVS - SALARY & WAGES	0	41,982	85,574	82,081	
818 02	CONTR SERVS - FRINGE BENEFITS	0	39,699	51,344	49,249	
818 03	CONTR SERVS - ADMIN FEE	0	51,597	69,612	65,302	
818 04	CONTR SERV-OTHER COSTS	0	395	0	1,000	
853 00	TELEPHONE	5,676	4,847	1,770	4,969	
873 00	TRAVEL & TRAINING	1,131	102	1,500	500	
901 00	ADVERTISING	397	386	1,000	500	
910 00	INSURANCE & BONDS	24,400	22,682	36,500	30,000	
920 01	ELECTRIC POWER	69,208	90,954	94,375	98,500	
920 02	NATURAL GAS	51,513	77,911	80,000	84,000	
920 03	WATER-SEWER	39,748	52,165	42,920	55,000	
936 00	REPAIRS & MAINTENANCE	25,532	25,263	20,000	16,700	
947 00	RENT CITY OWNED MOTOR VEHICLES	9,147	9,150	0		
951 00	PRO-RATA SHARE OF ADMIN.	54,996	58,837	63,816	64,504	
959 00	DEPRECIATION	179,084	181,743	0		
966 00	PAYMENT IN LIEU OF TAXES	61,510	59,458	55,579	53,398	
999 00	PAYING AGENT FEES	15	0	0		
	TOTAL CONTRACTUAL SERVICES	\$ 565,332	\$ 790,523	\$ 653,550	\$ 655,533	\$
	TOTAL ORDINARY RECURRING EXPENSES	\$ 749,543	\$ 866,644	\$ 667,350	\$ 673,033	\$
	CAPITAL OUTLAY					
982 00	MACHINERY & EQUIPMENT	\$ 0	\$ 0	\$ 651,650	\$ 144,851	\$
	TOTAL CAPITAL OUTLAY	\$ 0	\$ 0	\$ 651,650	\$ 144,851	\$
	TOTAL FOR DIVISION	\$ 749,543	\$ 866,644	\$ 1,319,000	\$ 817,884	\$

ANALYSIS OF BUDGET REQUIREMENTS FOR 07-08

706-00 SALARY & WAGES PERM EMPLOYEES

FUND: 580 SENIOR CIT HOUSING
 DIVISION: 831 SENIOR CITIZEN HOUSING

NO	TITLE	NAME	D.O.H.	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS				\$ 38,716	\$ 1,000		
	ENGINEERING SERVICES CHARGED TO GVT					\$ 3,750	\$
						\$ 3,750	\$

710-00 FRINGE BENEFITS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 22,455	\$ 500		
FRINGE BENEFITS FROM ENGINEERING SERVICES @ 60%			\$ 2,250	\$
			\$ 2,250	\$

757-00 OPERATING SUPPLIES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 14,702	\$ 11,800		
MAINTENANCE TOOLS, GAS, EQUIPMENT, & SUPPLIES VACUUM, POWER EDGER, WEED WHIP, PAINT, MISC. REPLACEMENT OF DAMAGED WINDOWS CARPET REPLACEMENT - UNITS DAMAGED AND SOILED			\$ 3,000 4,500 3,500	\$
			\$ 11,000	\$

783-00 AGRIC & HORTIC SUPPLIES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 376	\$ 500	\$ 500	\$
GRASS SEED, FERTILIZER, FLOWERS, SHRUBS,				
			\$ 500	\$

801-00 PROFESSIONAL SERVICES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 13,300	\$ 2,020		
AUDIT COURT COSTS SAFETY EQUIPMENT - PER UNION CONTRACT - UNIFORMS, GLASSES, AND SAFETY SHOES			\$ 2,000 100 300	\$
			\$ 2,400	\$

818-00 CONTRACTUAL SERVICES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 60,052	\$ 47,540		
BOILER SERVICE			\$ 2,000	\$
CABLE TV - NOTE: 5TH YEAR OF 10 YEAR CONTRACT			19,500	
DATA PROCESSING			4,300	
ELEVATOR INSPECTIONS			700	
BOILER INSPECTIONS			1,000	
ELEVATOR SERVICE			5,500	
COMPRESSOR INSPECTIONS			1,600	
RECYCLE			850	
MONITORING FIRE PANEL			1,200	
INSECT SPRAYING AND BAITING			500	
CLEANING & PAINTING IN UNIT PREPARATION (325 X10)			3,250	
CITY RENTAL INSPECTIONS			3,250	
FIRE PUMP INSPECTIONS			1,500	
SPRINKLER INSPECTIONS			1,500	
FIRE EXTINGUISHER INSPECTIONS			250	
TENANT NEWSLETTERS			530	

818-01 CONTR SERVS - SALARY & WAGES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 41,982	\$ 85,574		
ESTIMATED COSTS -				
HOUSING SPECIALIST - G CASTILLO DOH 02/09/87			\$ 36,215	\$
MAINTENANCE - T MEIKLE DOH 12/06/93			44,866	
OVERTIME CALL OUT			1,000	
			\$ 82,081	\$

818-02 CONTR SERVS - FRINGE BENEFITS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 39,699	\$ 51,344		
ESTIMATED BENEFITS - HOUSING SPECIALIST AND BUILDING MAINTENANCE			\$ 49,249	\$
			----- \$ 49,249	\$

818-03 CONTR SERVS - ADMIN FEE

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 51,597	\$ 69,612		
ADMINISTRATIVE FEE \$39 X 111 X 12 VEHICLE USE FEE PAYABLE TO PHHC			\$ 51,948 13,354	\$
----- \$ 65,302				\$

818-04 CONTR SERV-OTHER COSTS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 395	\$ 0		
NEWSLETTERS/ETC.			\$ 1,000	\$
			\$ 1,000	\$

853-00 TELEPHONE

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 4,847	\$ 1,770		
GENERAL TELEPHONE LINES				
BASED ON NUMBER OF UNITS SERVED (111 OUT OF 1073=11%)				
(GVT 111, PUBLIC HOUSING 440, SECTION 8 522 = 1073)				
GENERAL SERVICE AND FAX SERVICE			\$ 1,733	\$
LONG DISTANCE			352	
NEXTEL/ RADIO/CELL COMMUNICATIONS			1,709	
REIMBURSE ABOVE EXPENSES TO PHHC				
DIRECT BILLED				
SBC AUTO DIALER LINE CHARGE			775	
(2 ELEVATOR A.D.A. LINES AND 1 FIRE ALARM)			400	
MAINTENANCE PHONE				
-----			\$ 4,969	\$

873-00 TRAVEL & TRAINING

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 102	\$ 1,500		
VARIOUS TRAINING UPDATES			\$ 500	\$
			\$ 500	\$

901-00 ADVERTISING

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 386	\$ 1,000		
ADVERTISING FOR BIDS			\$ 500	\$
			----- \$ 500	\$

910-00 INSURANCE & BONDS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 22,682	\$ 36,500		
PRO RATA SHARE OF INSURANCE			\$ 30,000	\$
			\$ 30,000	\$

920-01 ELECTRIC POWER

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 90,954	\$ 94,375		
ELECTRICAL POWER - DTE ENERGY			\$ 98,500	\$

920-02 NATURAL GAS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 77,911	\$ 80,000	\$ 84,000	\$
NATURAL GAS - SEMCO ENERGY COMPANY				
			\$ 84,000	\$

ANALYSIS OF BUDGET REQUIREMENTS FOR 07-08

920-03 WATER-SEWER

FUND: 580 SENIOR CIT HOUSING
 DIVISION: 831 SENIOR CITIZEN HOUSING

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 52,165	\$ 42,920		-----
WATER & SEWER - CITY OF PORT HURON			\$ 55,000	\$
			----- \$ 55,000	----- \$

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 25,263	\$ 20,000		
AIR CONDITIONING			\$ 2,500	\$
APPLIANCES			1,200	
BOILER			3,000	
ELECTRICAL			3,000	
MAINTENANCE EQUIPMENT			1,000	
PLUMBING			2,000	
VALVE & CONTROLS			1,000	
COMPRESSOR			500	
FIRE PANEL REPAIRS			1,500	
INTERCOM REPAIRS			1,000	
			\$ 16,700	\$

951-00 PRO-RATA SHARE OF ADMIN.

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 58,837	\$ 63,816		
PRO RATA SHARE OF ADMINISTRATION			\$ 64,504	\$
TOTAL RECOMMENDED BUDGET	\$673,033			
PRO RATA CITY ADMINISTRATION	- 64,504			
	$\$608,529 \times .106 =$			
			\$ 64,504	\$

966-00 PAYMENT IN LIEU OF TAXES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 59,458	\$ 55,579		
ESTIMATED PAYMENT IN LIEU OF TAXES (FEDERAL GRANTS + VACANCY LOSS + TENANT RENTS = \$771,480 LESS TOTAL UTILITIES OF \$237,500 = \$533,980 X 10 % = 54,328)			\$ 53,398	\$
FEDERAL GRANTS \$440,160 TENANT RENTS +331,320 TOTAL \$771,480				
			----- \$ 53,398	\$

982-00 MACHINERY & EQUIPMENT

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 0	\$ 651,650	\$ 144,851	\$
AVAILABLE FOR CAPITAL ITEMS				
			\$ 144,851	\$