

SUMMARY OF BUDGET
REQUIREMENTS
2007 - 2008

DEPARTMENT DEPARTMENT OF PUBLIC WORKS
DIVISION 441 DEPARTMENT OF PUBLIC WORKS

FUND 101 GENERAL

I APPROVE THIS ESTIMATE OF REQUIREMENTS FOR 7-1-07 THRU 6-30-08
AND PRESENT MY REQUESTS FOR APPROPRIATIONS.

DEPARTMENT HEAD:

Robert Clegg

ACCT NO	CLASS	EXPENDED 04 05	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
	ORDINARY RECURRING EXPENSES					
	PERSONAL SERVICES					
706 00	SALARY & WAGES PERM EMPLOYEES	\$ 108,189	\$ 119,832	\$ 122,557	\$ 122,557	\$
707 00	SALARY & WAGES TEMP EMPLOYEES	4,065	0	0		
710 00	FRINGE BENEFITS	59,572	69,554	73,534	73,534	
	TOTAL PERSONAL SERVICES	\$ 171,826	\$ 189,386	\$ 196,091	\$ 196,091	\$
	SUPPLIES AND MATERIALS					
728 00	OFFICE SUPPLIES	\$ 257	\$ 142	\$ 300	\$ 300	\$
730 00	POSTAGE	3	1	50	50	
757 00	OPERATING SUPPLIES	0	0	175	175	
759 00	PHOTOGRAPHIC SUPPLIES	0	0	50	50	
	TOTAL SUPPLIES & MATERIALS	\$ 260	\$ 143	\$ 575	\$ 575	\$
	CARRIED FORWARD	\$ 172,086	\$ 189,529	\$ 196,666	\$ 196,666	\$

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DIVISION 441 DEPARTMENT OF PUBLIC WORKS

FUND 101 GENERAL

ACCT NO	CLASS	EXPENDED 04 05	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
	BROUGHT FORWARD	\$ 172,086	\$ 189,529	\$ 196,666	\$ 196,666	\$
	CONTRACTUAL SERVICES					
818 00	CONTRACTUAL SERVICES	\$ 2,710	\$ 3,173	\$ 3,920	\$ 4,150	\$
853 00	TELEPHONE	893	779	1,500	1,400	
861 00	AUTO EXPENSE ALLOWANCE	3,600	3,600	3,600	3,600	
873 00	TRAVEL & TRAINING	491	931	2,750	2,750	
936 00	REPAIRS & MAINTENANCE	0	0	50	50	
958 00	DUES & SUBSCRIPTIONS	334	418	490	515	
	TOTAL CONTRACTUAL SERVICES	\$ 8,028	\$ 8,901	\$ 12,310	\$ 12,465	\$
	TOTAL ORDINARY RECURRING EXPENSES	\$ 180,114	\$ 198,430	\$ 208,976	\$ 209,131	\$
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	\$ 0	\$ 0	\$ 0	\$	\$
	TOTAL FOR DIVISION	\$ 180,114	\$ 198,430	\$ 208,976	\$ 209,131	\$

710-00 FRINGE BENEFITS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 69,554	\$ 73,534		
FULL-TIME SALARIES OF \$122,557 X 0.60			\$ 73,534	\$
			\$ 73,534	\$

728-00 OFFICE SUPPLIES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 142	\$ 300		
ENVELOPES, FILE FOLDERS, COMPUTER DISKS, TAPE, BINDERS, PAPER, AND OTHER NECESSARY SUPPLIES			\$ 300	\$

730-00 POSTAGE

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 1	\$ 50		
POSTAL MAILINGS			\$ 50	\$
			\$ 50	\$

ANALYSIS OF BUDGET REQUIREMENTS FOR 07-08

757-00 OPERATING SUPPLIES

FUND: 101 GENERAL
 DIVISION: 441 DEPARTMENT OF PUBLIC WORKS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 0	\$ 175		
PRINTED OFFICE FORMS			\$ 50	\$
CELL PHONE SUPPLIES			125	
			\$ 175	\$

ANALYSIS OF BUDGET REQUIREMENTS FOR 07-08

759-00 PHOTOGRAPHIC SUPPLIES

FUND: 101 GENERAL
 DIVISION: 441 DEPARTMENT OF PUBLIC WORKS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 0	\$ 50		
SLIDES, FILM & PROCESSING			\$ 50	\$
			----- \$ 50	----- \$

818-00 CONTRACTUAL SERVICES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 3,173	\$ 3,920		
DATA PROCESSING			\$ 4,150	\$
			\$ 4,150	\$

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 779	\$ 1,500		-----
LONG DISTANCE FAX, CELLULAR AND LOCAL SERVICE CHARGES			\$ 1,400	\$
			\$ 1,400	\$

861-00 AUTO EXPENSE ALLOWANCE

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 3,600	\$ 3,600		
R. CLEGG CAR ALLOWANCE FOR GENERAL PUBLIC WORKS BUSINESS (375 X 12) @ 80%			\$ 3,600	\$
			\$ 3,600	\$

ANALYSIS OF BUDGET REQUIREMENTS FOR 07-08

936-00 REPAIRS & MAINTENANCE

FUND: 101 GENERAL
 DIVISION: 441 DEPARTMENT OF PUBLIC WORKS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 0	\$ 50		
MAINTENANCE FOR 1-#1000 IBM WHEELWRITER			\$ 50	\$
			----- \$ 50	----- \$

ANALYSIS OF BUDGET REQUIREMENTS FOR 07-08

958-00 DUES & SUBSCRIPTIONS

FUND: 101 GENERAL
 DIVISION: 441 DEPARTMENT OF PUBLIC WORKS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 418	\$ 490		
DUES:				
MICHIGAN WATER ENVIRONMENTAL ASSOCIATION				
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS (1)			\$ 240	\$
AMERICAN PUBLIC WORKS ASSOCIATION (1)			150	
PROFESSIONAL ENGINEERING REGISTRATION RENEWAL			100	
NOTARY LICENSE			25	
			\$ 515	\$