

SUMMARY OF BUDGET
REQUIREMENTS
2007 - 2008

DEPARTMENT PARKING
DIVISION 546 PARKING

FUND 585 AUTO PARKING

I APPROVE THIS ESTIMATE OF REQUIREMENTS FOR 7-1-07 THRU 6-30-08
AND PRESENT MY REQUESTS FOR APPROPRIATIONS.

DEPARTMENT HEAD:

RWE

ACCT NO	CLASS	EXPENDED 04 05	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
ORDINARY RECURRING EXPENSES						
PERSONAL SERVICES						
706 00	SALARY & WAGES PERM EMPLOYEES	\$ 54,633	\$ 46,027	\$ 54,157	\$ 54,722	\$
707 00	SALARY & WAGES TEMP EMPLOYEES	4,175	3,974	7,710	9,159	
710 00	FRINGE BENEFITS	29,744	31,745	33,265	33,749	
TOTAL PERSONAL SERVICES		\$ 88,552	\$ 81,746	\$ 95,132	\$ 97,630	\$
SUPPLIES AND MATERIALS						
728 00	OFFICE SUPPLIES	\$ 129	\$ 122	\$ 125	\$ 125	\$
730 00	POSTAGE	11	22	35	35	
757 00	OPERATING SUPPLIES	16,814	8,018	9,450	10,650	
768 00	CLOTHING ALLOWANCE	689	0	0		
782 00	ROAD MAIN MATERIALS & SUPPLIES	0	0	5,000	5,000	
TOTAL SUPPLIES & MATERIALS		\$ 17,643	\$ 8,162	\$ 14,610	\$ 15,810	\$
CARRIED FORWARD		\$ 106,195	\$ 89,908	\$ 109,742	\$ 113,440	\$

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	BROUGHT FORWARD	\$ 106,195	\$ 89,908	\$ 109,742	\$ 113,440	\$
	CONTRACTUAL SERVICES					
801 00	PROFESSIONAL SERVICES	\$ 4,075	\$ 38,614	\$ 700	\$ 900	\$
809 00	SERVICE CHARGES & FEES	995	895	1,000	1,000	
818 00	CONTRACTUAL SERVICES	1,395	3,763	7,780	8,110	
853 00	TELEPHONE	358	640	784	784	
901 00	ADVERTISING	0	0	78	75	
910 00	INSURANCE & BONDS	9,600	10,048	10,600	10,600	
920 00	PUBLIC UTILITIES	23,051	23,331	27,000	26,500	
936 00	REPAIRS & MAINTENANCE	8,385	1,147	18,450	21,150	
947 00	RENT CITY OWNED MOTOR VEHICLES	13,115	12,767	10,952	13,650	
951 00	PRO-RATA SHARE OF CITY ADMIN	16,901	17,475	19,831	20,798	
959 00	DEPRECIATION	7,676	4,006	0		
	TOTAL CONTRACTUAL SERVICES	\$ 85,551	\$ 112,686	\$ 97,175	\$ 103,567	\$
	TOTAL ORDINARY RECURRING EXPENSES	\$ 191,746	\$ 202,594	\$ 206,917	\$ 217,007	\$
	CAPITAL OUTLAY					
974 00	LAND IMPROVEMENTS	\$ 0	\$ 0	\$ 132,000	\$ 68,000	\$
982 00	MACHINERY & EQUIPMENT	0	0	18,100	28,075	
	TOTAL CAPITAL OUTLAY	\$ 0	\$ 0	\$ 150,100	\$ 96,075	\$
	TOTAL FOR DIVISION	\$ 191,746	\$ 202,594	\$ 357,017	\$ 313,082	\$

706-00 SALARY & WAGES PERM EMPLOYEES

NO	TITLE	NAME	D.O.H.	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS				\$ 46,027	\$ 54,157		
01	9% CASHIER II	STARK, L.	07-07-97			\$ 2,756	\$
02	PKG METER SERVICEMAN	HOWARD, D.	03-10-77			45,698	
	OVERTIME - SERVICEMAN (50 HRS @ 32.96)					1,648	
	OVERTIME - SNOW REMOVAL/LIGHTS					4,620	
						\$ 54,722	\$

707-00 SALARY & WAGES TEMP EMPLOYEES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 3,974	\$ 7,710		
PART-TIME ATTENDANTS - LAKESIDE PARKING AREA 15 WEEKS @ 65 HOURS PER WEEK = 975 HOURS 4 ATTENDANTS (960 HOURS @ 7.15) 1 PARKING ATTEND. LEADER (300 HOURS @ 7.65)			\$ 6,864 2,295	\$
			\$ 9,159	\$

710-00 FRINGE BENEFITS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 31,745	\$ 33,265		
FULL-TIME SALARIES OF \$54,722 X .60			\$ 32,833	\$
PART-TIME SALARIES OF \$9,159 X .10			916	
			\$ 33,749	\$

728-00 OFFICE SUPPLIES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 122	\$ 125		
PAPER, PENCILS, PENS, PAPER CLIPS, ETC.			\$ 125	\$
			\$ 125	\$

730-00 POSTAGE

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 22	\$ 35		
POSTAGE AND UPS CHARGES FOR METER & SPITTER PARTS			\$ 35	\$
			----- \$ 35	----- \$

782-00 ROAD MAIN MATERIALS & SUPPLIES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 0	\$ 5,000		
ASPHALT RESURFACING FOR AREAS IN PARKING LOTS THAT HAVE SETTLED, CRACKED OR RAISED FROM USAGE, FROST OR AGE.			\$ 5,000	\$
			\$ 5,000	\$

801-00 PROFESSIONAL SERVICES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 38,614	\$ 700		-----
AUDIT EXPENSES			\$ 700	\$
SAFETY SHOES AND GLASSES			200	
			\$ 900	\$

809-00 SERVICE CHARGES & FEES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 895	\$ 1,000		
BANK CHARGES FOR COINAGE			\$ 1,000	\$
			----- \$ 1,000	----- \$

818-00 CONTRACTUAL SERVICES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 3,763	\$ 7,780		
DATA PROCESSING CHARGES			\$ 3,100	\$
PHOTO COPIES			60	
PARTS CLEANER SERVICE			450	
SIDEWALK REPLACEMENT AND REPAIRS			2,000	
LOT STRIPING			2,500	
			----- \$ 8,110	----- \$

ANALYSIS OF BUDGET REQUIREMENTS FOR 07-08

853-00 TELEPHONE

FUND: 585 AUTO PARKING
 DIVISION: 546 PARKING

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 640	\$ 784		
LOCAL CALL COST AND LONG DISTANCE CALLS			\$ 240	\$
LAKESIDE PARKING BOOTH TELEPHONE LOCAL CALLS COST FOR SEASON			160	
NEXTEL			384	
			\$ 784	\$

901-00 ADVERTISING

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 0	\$ 78		
NOTICES IN NEWSPAPER CONCERNING PARKING LOT INFORMATION			\$ 75	\$
			\$ 75	\$

910-00 INSURANCE & BONDS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 10,048	\$ 10,600		
INSURANCE COSTS			\$ 10,600	\$
			\$ 10,600	\$

920-00 PUBLIC UTILITIES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 23,331	\$ 27,000		
ELECTRICITY FOR PARKING LOTS WITH EDISON METERS			\$ 12,000	\$
ELECTRICITY FOR PARKING LOTS WITHOUT EDISON METERS			14,500	
			----- \$ 26,500	\$

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936-00 REPAIRS & MAINTENANCE

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 1,147	\$ 18,450		
REPAIR PARTS FOR PARKING METERS REPAIR PARTS ARE NO LONGER BEING PRODUCED. CURRENTLY WE HAVE BEEN BUYING USED PARTS. USED PARTS ARE ALSO BECOMING VERY DIFFICULT TO FIND. ONLY OPTION ELECTRONIC INSERTS AT APPROX \$170 PER UNIT. PURCHASING 75 UNITS			\$ 12,750	\$
REPAINT PARKING METER HOUSINGS - BY COMMERCIAL MEANS (CONTINUING PROGRAM FOR 2 HOUR CONVERSIONS)			2,500	
PARKING LOT LIGHTING - PARTS AND REPAIR			2,000	
SIGNS IN PARKING LOTS. REPAIR & REPLACE OTHER THAN LARGE ENTRANCE SIGNS			1,800	
REPLACE GARAGE DOOR			2,100	
			\$ 21,150	\$

947-00 RENT CITY OWNED MOTOR VEHICLES

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 12,767	\$ 10,952		
#52 VAN 2080 HR. @ 5.35			\$ 11,128	\$
1 RADIO 1040 HR. @ .25			260	
EQUIPMENT CHARGES - OTHER DEPARTMENTS (PARKS/DPW) NOTE: EST. SNOW PLOWING = \$2,062)			2,262	
			----- \$ 13,650	\$

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951-00 PRO-RATA SHARE OF CITY ADMIN

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DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
PREVIOUS YEARS TOTALS	\$ 17,475	\$ 19,831		
PRO-RATED SHARE OF CITY ADMINISTRATION OPERATING COSTS \$217,007 LESS ADMINISTRATIVE CHARGES (10.6%) \$20,798 EQUALS \$196,209			\$ 20,798	\$
			\$ 20,798	\$

974-00 LAND IMPROVEMENTS

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 0	\$ 132,000		
RECONSTRUCTION AND/OR REPAIR OF EXISTING PARKING LOTS:				
CAMPBELL LOT (RECONSTRUCTION)			\$ 29,000	\$
MICHIGAN LOT (RESURFACE)			39,000	
			\$ 68,000	\$

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982-00 MACHINERY & EQUIPMENT

DESCRIPTION	EXPENDED 05 06	BUDGET 06 07	REQUESTED 07 08	RECOMMENDED 07 08
----- PREVIOUS YEARS TOTALS	\$ 0	\$ 18,100		
METER CONVERSION KITS & MECHANISMS RESEARCH ON BOAT RAMP PARKING TICKET MACHINES HAS LOCATED TWO (2) USED UNITS IN VERY GOOD CONDITION FROM ANN ARBOR. TWO (2) UNITS INSTALLED WOULD COST \$18,100. WE HAVE 113 TOTAL SPACES @ \$6.00 PER SPACE FOR A 3 DAY WEEKEND WOULD PROVIDE JUST OVER \$2,000 A WEEKEND.			\$ 18,100	\$
REPLACE PARKING BOOTH @ LAKESIDE PARKING LOT			9,975	
			\$ 28,075	\$